

BCPE Director-at-Large Job Description

The BCPE Director-at-Large position is open to any non-BCPE certified experienced industry or business leader or other member of the public who brings strategic value or guidance to the board. This position represents the general and independent views of industry, research or academia. This role represents the public interest in support of the profession and should bring an outside point of view to balance the governance interests of the board and public.

The Director-at-Large offers an independent point of view, and a different leadership and administrative skill set to the Board. Candidates should:

- Be industry leaders with experience in roles related to health, safety, design or other areas that benefit from, are influenced by, or may be consumers of the work of professional ergonomists.
- Have experience in executive leadership, marketing, communications, financial management, business development, legal, or other specialties brings value to the board and to certificate holders.
- Bring an understanding of the value of professional BCPE certification.

Their different skill set and experience helps to ensure that the public/non-employer interests are represented on the board. Examples of applicable industries may include: insurance, consulting, product design, construction, maintenance, manufacturing, service, healthcare or other labor intensive fields, government or other public services, etc.

The Director-at-large may be called on to apply their skill set where they can add the most value, often serving on outreach, nominating or communication committees. They may also act as a liaison with outside organizations or groups as they represent the board and certificate holders.

To maintain independence and ensure that the public interests are served, candidates may **not** be:

- a BCPE certificate holder
- member of the profession that may reasonably pursue future certification
- the supervisor, subordinate, manager or employee of individuals whose profession may include current or future BCPE certification
- the recipient of income derived directly from the professional practice of ergonomics
- an employee of any other certification body.

The Director-at-large may serve on the executive committee so long as they do not oversee or have input into exam preparation. They cannot serve on the exam or certification committee:

- as their detailed knowledge and experience should be insufficient to add value to exam preparation or application review;
- to maintain a level of independence between the exam and Board interactions with outside organizations;
- to otherwise maintain the integrity of the exam.

The Director-at-Large serves a three-year, renewable term, as do all other board members. It is also a volunteer position that greatly benefits from an employer that is supportive of the mission of the board. The position requires participation in monthly conference calls, committee work and travel to two meetings a year lasting roughly two days each. There is no reimbursement for time or travel-related expenses.